

August 18, 2020

The Marion Public Library Board of Trustees met Tuesday, August 18, 2020, at 6:00 p.m. in Meeting Room B the Marion Public Library. Present were Ms. Sumpter, Dr. Case, Mrs. Cline, Mr. Breen, Mr. Cline, Mrs. Nicholson, and Mr. Lutton. Also present were Jonie Riddle and Mary Eckerle and Mr. Fox. Ms. Sumpter called the meeting to order at 6:00 p.m.

Joe Fox was introduced and welcomed as the new Head of Technical Services/System Administrator. He began work at MPL on July 13th and has quickly come up to speed in his new position.

On motion of Mrs. Cline, seconded by Mr. Breen, the minutes of the July 21st meeting was unanimously approved.

On motion of Mr. Breen, seconded by Mr. Cline, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,636,526.42 in the Library Operating Fund as of July 31, 2020.

New Business:

Travel, meeting attendance: On motion of Mr. Breen, seconded by Mr. Cline, attendance, travel, and related expenses were unanimously approved for the following meeting: 1) August 17th-19th, Virtual, Youth Services Conference, Tylanna Jones, Kristen Gioe, registration.

Budget 2021: Jonie Riddle and Mary Eckerle meet with Ryan Burke from the DLGF (virtually) on Wednesday, August 21st. The 2021 budget must be advertised on the Gateway portal and on the Library's website by September 5th which is 10 days before the Public Hearing at the September 15th meeting. At this meeting, the Board needs to approve the 2021 Budget for Gateway.

Back on Track 4.5: 1) Patrons have been complying with the mask requirement as have meeting room attendees; and 2) After discussion about fall hours, the consensus of the Board is to keep hours as they currently are (Monday-Friday from 9 a.m. to 6 p.m.; Saturday from 11 a.m. to 4 p.m.; and remaining closed on Sundays.

Digital Library cards: Library staff are research best practices to make this happen.

Teacher cards: On motion of Mrs. Cline, seconded by Mr. Breen, the Board unanimously authorized the Library to offer a free library card to any non-certified staff, administrator or school library who needs books for classrooms at Marion Community Schools, St. Paul's, Kidwell Academy for the current school year.

Non-Resident card: On motion of Mr. Cline, seconded by Mrs. Nicholson, the Board unanimously voted to allow patrons to purchase non-resident cards for four months at a cost of \$15.

E-Rate Resolution: A Resolution to continue in the Indiana State Consortium for Public Library Internet Access for Funding Year July 1, 2021 through June 30, 2022 will be presented. This is an annual renewal. The Consortium provides e-rate services for Indiana libraries. On motion of Mr. Breen, seconded by Mrs. Cline, the Board unanimously voted to remain in the Indiana State Consortium for Public Library Internet Access.

Policies: The following two policies were presented: Criminal Background Check policy and a Public Health Emergency policy. The Board will review and make changes at the next meeting.

Indiana Truck. The Marion Fire Department would like to donate an original, made-in-Marion Indiana Truck to the Library.

LSTA grant. The Marion Public Library is the recipient of an LSTA grant in the amount of \$2933. This is for the *Cricut Innovations* grant application that was submitted by Barbara Dixon during the Quarantine.

Brianna's Hope: Brianna's Hope resumed meetings on August 5. Meals will not be served. Thus far, attendance is very light, but word should be getting around that this happening again.

Brain Kitchen: This program with the Marion Community schools will not resume until it can be done safely. It will probably be a couple of months before it returns.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Zelda Tyson, Children's Department Page, has added Mollie Gamble's Adult Page hours to her position; and 2) Debbie Kirkwood, Meeting Room Coordinator (among other jobs), will celebrate her 50th year at MPL on September 1st. On September 3rd, she will retire.

Properties: Mike Graft, City Engineer, met with Michelle Morgan, Roger Marx, and Mary Eckerle on August 13. Two parking places in front of the Washington Street side of the Library will be labelled for Curbside Parking so that other cars cannot park there. Curbside service will continue.

Children's/Youth Services: 1) In July, the Children's staff recorded 1 storytime and had 3 others online; 2) During the month of July, there were 38 curbside orders; 3) Over 400 grab and go crafts were taken home by patrons. Grab and go crafts will continue; 4) Book Bundles are continuing to circulation These include five picture book and activity pages; 5) Family, food, & Fun to-Go bags for families will be added shortly; f) In the Summer Reading Challenge: Grades K-6, 113 joined, 44 completed, Infant-Pre-K, 45 joined, 15 completed. Winners have been notified and have picked up their prizes; 6) Partnerships: Justice-there is a special Ninja kit for online students. Riverview-Tena Wier is promoting MPL's digital resources and databases. There is a flyer for each school that encourages students and teachers to get a library card; and 7) Staff members are taking turns doing the Monday Title Talk on Facebook.

Indiana History & Genealogy: 1) The Virtual Genealogy Club is meeting on the 2nd and 4th Thursdays of the month. The August 13th meeting was on free genealogy resources and the August 27th meeting will be a sharing and discussion time; and 2) The Indiana Room is still open by appointment only and the appointments are remaining steady; and 3) Indexing is ongoing and Rhonda Stoffer has uploaded indexes for the Armes-Hunt Funeral home records to the database. There are currently 944,789 records in the database.

Reference Services/Adult Programming: 1) The Seed Library is progressing. Burpee Seed Company and the Seed Savers Exchange donated a good number of seeds for the Library. The plan is to have it up and running early next year; 2) the Library had a table at Marion General Hospital's Breastfeeding Awareness Day; 3) The Computer Lab is now on the second floor. Patrons may schedule appointments to use the computers; 4) There were 115 adults signed up for the Summer Reading Challenge with 43 completing it; and e) 25 people attending the Knitting group in July. The group continues to meet at Matter Park.

Circulation: 1) Curbside pickup is still in demand with patrons. Thus far in August, there have been 17 pickups in 10 days; and 2) Garfield seems to be a very popular destination of late. There have been two out of state groups visiting and having pictures taken with him. Plus, local people continue to take pictures. Thanks for Joanne Hix for making Garfield his mask.

Teen Programming: 1) The teen room move is coming along; 2) Teen Summer Reading went well; and 3) There was a bonus prize to one teen who had read the most minutes during the 5 weeks. She read 5,151 minutes!

Museum Services: 1) Museum Services continues to work on the artifact collection and the photo collection during closure; and 2) As Sue Bratton was searching for photos for Friday Facebook displays, she found several photos dated July 12, 1957. All were downtown scenes taken by CT photographer Bob Daugherty. After his stint in Marion, Daugherty went on to be a nationally acclaimed AP photographer. Ed Breen, a friend of Daugherty, wrote the introduction for this collection of photographs. While the photos from Matter Park were widely seen, the Daugherty collection exceeded our wildest expectations with 16,100 hits.

Head of Technical Services/System Administrator: 1) Joe Fox has been working on absorbing lots of information. He consulted with Ken Bonney of SirsiDynix to come up to speed on this system; 2) Karen Hiemstra has met with Joe Fox to do some training on the Network Manager/System Administrator duties; and 3) Mr. Fox is a quick study and the ordering process is going smoothly.

Network Manager: There were more server issues during July that have been resolved (and were covered under an extended warranty).

Marketing: Joe Fox and Mary Eckerle were guests on WBAT on August 6th.

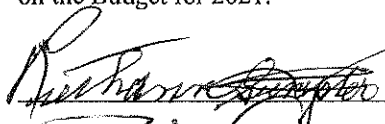
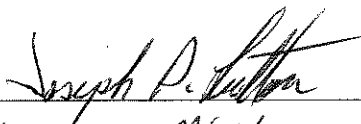
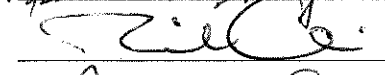
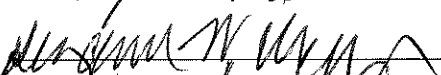
Indiana Humanities: MPL successfully applied for a grant, *Advancing Racial Equity*, at the end of July. The grant enables the Library to create traveling book kits focused on antiracism and racial equity. This is a fast-moving grant that must be fulfilled quickly.

Women's Suffrage: 1) The August 26th event at the Hostess House will not be held due to the Hostess House still being closed. It will be rescheduled for 2021; 2) The Library is partnering with the local Daughters of the American Revolution to have a Women's Equality Day event on the Courthouse square on August 26th; and 3) There are two displays at the Library on the Women's Suffrage movement.

Community Outreach: 1) Staff members are working on Voters Registration that can be done online as well as on forms available at the Library; and 2) The Marion Philharmonic Concert scheduled for September 11th has been cancelled due to COVID.

Appreciations: 1) Hi Rhonda and Debbie, Thank you very much for your help. The birth certificate is very helpful. I did not realize that my mother's parents actually lived in New Castle. I thought they always lived in Marion. I will check with the New Castle library next. This was very helpful. Thank you again. Bob; 2) To: Indiana Room. "Thanks. I'd never have found it. Not referenced on Newspapers.com.gc."; and 3) "Our Missing Uncle's Story" to Renee in the Indiana Room, "This story would not have been completed without the help from you and the staff at the Research Room. Thank you from the bottom of my heart for your care, kindness and help with our search for our lost uncle. Your expertise helped us learn about the life of our uncle in Marion, Indiana."

Adjournment/Next meeting: Tuesday, September 15, 2020 at 6 p.m. This meeting will be a Public Hearing on the Budget for 2021.

	President		Secretary
	Member		Member
