

Employment Announcement

Marion Public Library

Children's & Teens Program Assistant

Marion Public Library is seeking an energetic and enthusiastic person to fill a position in Children's & Teen Services. This part-time position averages 20 hours per week.

Responsibilities: We are looking for someone who is committed to providing a courteous, efficient, and friendly library service to people of all ages and personalities. Individuals must be organized and able to assist in planning and implementing programs for youth and teens. Evening and weekend hours as schedule requires.

Hours:

Tuesday	9 - 2	5 hours	
Wednesday	10 - 7	8 hours	
Friday	2 - 7	5 hours	
Saturday	10 - 4	6 hours	(2 a month)

***additional hours available by picking up shifts.**

Qualifications: Applicant should be computer savvy and be able to use technology to provide services for all ages. Customer-service experience required. Flexibility and experience working with these age groups are desired. Individuals must be willing to seek state certification (LC 5 or LC 6) under Indiana Library Standards. Criminal background check necessary.

Pay: Depends on experience and education. To apply: Applications are available at the Library Office or on the library website. Submit application, resume, and names of professional and personal references including e-mail addresses and phone numbers to: Jaime Pitt, Marion Public Library, 600 South Washington Street, Marion, Indiana 46953. jpitt@marion.lib.in.us.

Opens: Immediately

Closes: July 20, 2024