

June 17, 2014

The Marion Public Library Board of Trustees met Tuesday, June 17th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Cline, Mr. Cline, Dr. Case, Mrs. Enyeart, Mr. Ott, and Mr. Holderead. Mrs. Turner was absent. Mrs. Eckerle, Mr. Marx and Ms. Riddle were also present. Mr. James Hollingsworth, patron, was present before the meeting was called to order.

Mr. James Hollingsworth addressed the Board about his concern over patrons accessing the *Chronicle-Tribune* digitally when the newspaper gives up its Monday print edition.

Mrs. Cline called the regular meeting to order at 6:02 p.m.

Roger Marx, Head of Properties, gave an overview on three items needing attention – 1) The parking lot; 2) caulking on the outside of both buildings; and 3) The Carnegie roof. Mr. Marx will look into costs for having the gravel lot paved. Mrs. Eckerle and Ms. Riddle will discuss spending authority with the Department of Local Government Finance on July 8th. The Board hopes to make an informed decision at the July 15th meeting.

On motion of Mr. Cline, seconded by Mr. Holderead, the minutes of the May 20th meeting was unanimously approved.

The Treasurer's report showed a balance of \$1,724,816.62 in all funds as of May 31st, 2014.

On motion of Mr. Cline, seconded by Mrs. Enyeart, the Treasurer's Report and payment of the docket were unanimously authorized.

Old Business:

Grant County Historical Society: The paperwork is complete and the artifacts loaned to the new Museum from the Grant County Historical Society in 1992 are now owned by the Marion Public Library.

New Business:

Travel, meeting attendance: On motion of Mr. Holderead, seconded by Mr. Ott, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) June 18th, NICCL meeting, Warsaw, Paul Burritt, mileage; 2) June 26th, Archives Workshop, State Historic Records Advisory Board, Indianapolis, Sue Bratton, Rhonda Stoffer, mileage; 3) August 19th, Library Camp, Fort Wayne, Michelle Morgan, Joanne Hix, mileage; and 4) September 27th, Genealogy Day, Plainfield Public Library, Rhonda Stoffer, Sue Bratton, mileage.

Financial information:

- The final installment of the spring property tax draw was received Monday, June 9th. Property tax installment total for spring 2014 was \$645,722.94. 2013 spring draw was 641,191.82.
- Jonie Riddle and Mary Eckerle will meet with the representative from the Department of Local Government Finance on July 8th to prepare the budget.
- The Growth Quotient for the 2015 budget year will be released around July 1st, 2014.
- The County Council has set the non-binding review of the budget as Wednesday, September 17th.
- Mary Eckerle and Jonie Riddle met with Robyn Powell, Marion General Hospital, on May 30th. She was extremely helpful in clarifying some financial and HR concerns.

Renewal of AdTec Agreement: The agreement with AdTec Administrative & Technical Consulting, Inc. for E-rate services will be renewed for the Funding Year 2015. The agreement cost is \$1,320 which is the same as last year's agreement. AdTec provides E-rate services for other Indiana libraries, including Anderson Public Library, Muncie Public Library, the Indiana State Library, and the Indiana Department of Education. The E-rate process is very complex and AdTec's service is invaluable. On motion of Mrs. Enyeart, seconded by Dr. Case, the Board unanimously voted to renew the agreement with AdTec.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Jessica Robbins was hired to work in the Children's Department and also to be a sub in the Circulation Department; 2) Barbara Salveter was hired to work part-time in the Children's Department; 3) Margaret Wagoner, Children's page, has turned in her resignation. Alice Payne, the page in the adult non-fiction department, will work assume more hours and be the Children's page.

Property: 1) Still dealing with roof-leak issues in the Carnegie building. Mr. Marx has found a temporary solution to alleviate the problem; 2) Planning to order a replacement HVAC unit for the Carnegie building; c) Purchased three new vacuum cleaners; and 3) Working on specs for parking lot repairs and window and building seals replacement.

Children's/Youth Services: 1) 329 children have signed up for summer reading. This year, there will be an early literacy log for children, infant through preschool. For this, there is a goal to read to the child for an hour each week. The reading goal for kindergarten through 8th grade is two hours each week. There will be a make-it take-it activity on the table in Children's each week. There is a new robot friend, S-R 14, who will present the weekly trivia question; 2) The Tuesday Investigation Stations are a big hit as is the weekly Lunch in the Courtyard. The Investigation Stations have a science slant to the activities; and 3) There are seven youth volunteers in the Children's Department this summer. These teens hand out prizes, help with programs, and help keep up a neat appearance in the Department.

Circulation/Audio Visual/Computer Lab: 1) Basic Computer classes are offered twice in June as well as an iPad/iPhone class to be held on June 24th.

Museum Services: 1) The Baseball exhibit had 50 visitors during May. It will close at the end of June; 2) The Quilters will have their celebration and displays in the Museum July 17th through 19th; 3) New Museum exhibits include a 1961 survivor's kit (used in bomb shelters) and a summer exhibit. Delta lanterns and an antique quilt are on display in the Carnegie lobby; 4) The Museum received 41 single photos of early fire fighters ca 1930-40; and 5) Ed Breen donated a box full of color snapshots that he has taken over the years at Mississinewa 1812.

MAP Study: Judy Endelman's study of the Marion Public Library Museum is complete and a copy is being forwarded to the board. Mary Eckerle, June Felton and Sue Bratton are listing priorities and looking seriously at suggestions. Mrs. Endelman will continue to be a resource whenever necessary.

Reference Services/Adult Programming: 1) Four patrons attended the June 7th movie. *The Lego Movie* will be shown in July; 2) There is continued good attendance and discussion at the monthly Barb Wilson Book Discussion group. *Fried Green Tomatoes at the Whistle Stop Café* by Fannie Flagg is July's selection; 3) Reference/Adult Services showed a trial movie just for seniors and adults. It was quite successful and this will be a monthly program September through May; 4) Summer reading sign-up is going well; thus far, 109 adults and 61 teens have signed up for the programs; 5) There is a new Interlibrary loan system called WorldShare and library staff is still working out the kinks; and 6) Upcoming programs this month include a program by Laura Lester entitled "Bugs in the Garden" on June 19th and a Recycled T-shirt Tote Bag craft on June 26th.

Teen Programming: 1) A special showing of *Thor* was presented just for teens. Teen movies will be shown every other Wednesday throughout the summer; 2) A Trivia night based on the book, *The Fault in our Stars*, was held. This is a popular teen book and now is a movie. Tickets to the movie were given to the winner; 3) A teen game day is scheduled for Saturday, June 21st; and 4) *Spark a Reaction* is the theme for the teen summer reading program.

Indiana Room: 1) The genealogy database Fold3+ has been added to the collection and is accessible outside the Library. Currently, Ancestry Library Edition and HeritageQuest databases are available. Ancestry has about 5000 hits per month and HeritageQuest has around 700 hits.

Technical Services/System Administrator: 1) Inactive borrowers were deleted from the Horizons database. Around 1200 were deleted. This is a way of keeping our borrower statistics up to date.

Marketing: 1) The open rate on the eNewsletters is staying around 34%, which is good. Currently, there are 339 active subscribers; 2) The Library continues to receive good publicity from the Chronicle-Tribune; 3) Doug Roorbach, Editor and Publisher of *The News Herald* visited Mary Eckerle on June 10th. He would like to feature the Library in his newspaper; and d) Kristen Gioe and Tylanna Jones were guests on WBAT on June 5th.

Grants: The Indiana Humanities Council awarded the Library a grant of \$2000 for the Cemetery Education & Restoration Series. This project is in cooperation with the Historic Estates of Serenity, Grant County Convention & Visitors Bureau, Grant County Historical Society and SOS. The project will include the following: 1) John Bry will present a program on preserving historic cemeteries in August; 2) A tour of the historic Estates of Serenity cemetery showcasing the historic figures buried there. This will be conducted by Karen Niverson and Sue Bratton; 3) Mark Davis will give a presentation on cemetery restoration on September 12th followed by a hands-on workshop at the Historic Estates of Serenity on September 13th; 4) John Bower, photographer, will discuss his book of photos, *Guardians of the Soul: Angels and Innocents, Mourners, and Saints* – Indiana’s remarkable cemetery sculpture on September 25th; and 5) Jeannie Regan-Dinius, director of special initiatives with the Division of Historic Preservation & Archaeology, Indiana Department of Natural Resources, will share her expertise regarding Hoosier cemeteries in October.

Safety Committee: The American Library Association presented a webinar on Thursday, June 12th entitled “How to Respond to a Security Incident in Your Library”.

SOS: 1) The Historic Paint Colors workshop with Paul Hayden was held on May 17th. SOS, the Hostess House, and the Library co-sponsored the event which drew 14 people. Following the presentation and lunch, there was a walking tour of the Hostess House neighborhood led by Bill Munn and Cathy Wright.

Community Involvement: 1) The Children’s Department connected with Marion Community Schools to make sure that all students were aware of the Summer Reading Programs; 2) Tylanna Jones visited the Faulkner Academy to discuss the Summer Reading Program; and 3) The Library intends to participate in “Rock the Way”, the United Way community wide festival on Saturday, September 13th at the Eugene Linn Park in Gas City.

Appreciations: 1) Thank you note from Cara Kieft, YMCA, for the Library’s participation in Healthy Kids Day; and 2) From author Aaron Galvin, “I wanted to thank you again so much for hosting me at the library a couple weeks ago. I had a blast!”

The meeting adjourned at 7:15 p.m. The next meeting will be on Tuesday, July 15th at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member