

Employment Announcement

Marion Public Library

Library Assistant – Children's/Circulation Department

Marion Public Library is seeking an energetic and enthusiastic person to fill a position in Children's & Circulation. This part-time position averages 17 - 20 hours per week.

Responsibilities: We are looking for someone who is committed to providing a courteous, efficient, and friendly library service to people of all ages and personalities. Evening and weekend hours as schedule requires.

Hours:

Friday 10:30 - 7 8 hours

Saturday 10:30 - 4 5.5 hours

One additional scheduled day; additional hours available by picking up shifts.

Qualifications: Applicant should be computer savvy and be able to use technology to provide services for all ages. Customer-service experience required. Criminal background check necessary.

Pay: Depends on experience and education. To apply: Applications available at the Library Office, Monday through Friday, 9:00 a.m. to 12:00 noon and 1:00 to 4:00 p.m. Submit application, resume, and names of employment and personal references including addresses and phone numbers to: Jaime Pitt, Marion Public Library, 600 South Washington Street, Marion, Indiana 46953. jpitt@marion.lib.in.us.

Opens: Immediately

Closes: July 25, 2024